

## Technology Tip October 2008

## Backing Up Your Data: Five Things You Need to Know!

If you're currently experiencing a false sense of security regarding the safety and integrity of your data, allow us to gently but deliberately burst your bubble. During our nearly 20 years in business, we regularly work with customers who have <a href="not">not</a> backed up their data, or have <a href="not">not</a> regularly restored from their backup device, and have paid the price for their decision. Here are 5 things you need to know about backing up:



- 1. Should your system fail due to fire, flood, theft, power disruption, software or hardware malfunction, etc... it will be important that you be able to restore from a recent backup. Do you regularly backup and safeguard your data?
- 2. It's best to create as many independent copies of ALL your data as possible just in case the impossible happens.
- 3. Send your backups off-site with reputable service providers either by physical pickup and delivery or uploaded through the internet.
- 4. At a minimum back up daily.
- 5. If you don't restore from your backup regularly how do you know it's working correctly? In short, you don't! Test the integrity of your backup.

Loss of data doesn't have to translate into business disruption or stoppage... protect yourself and your data today!

This Technology Tip was proudly provided by the award-winning folks at WaudWare, creators of the Produce Inventory Control System - **PICS** and **WebPICS**. 905.846.9737 <a href="www.waudware.com">www.waudware.com</a>